



Magistrates' Court  
Victoria

Magistrates' Court of Victoria  
8/436 Lonsdale Street  
Melbourne, VIC 3000

06 June 2018

MEMORANDUM FOR: All EDI Users

## UPDATED FEE & COST TABLE

Fees highlighted in the table below have changed.

**The new fees are effective 1 July 2018. Please do not update these fees on your system prior to this date.**

The fees and costs in the table below are consistent with lodging proceedings manually at the Magistrates' Court of Victoria.

FEES	0 to 0	0.01 to 499.99	500.00 to 1000.00	1000.01 to 4999.99	5000.00 to 7499.99
Filing Fee	147.40	147.40	147.40	307.80	307.80
DOR Filing Fee	43.40	43.40	43.40	43.40	43.40
Complaint Professional Costs	217.00	217.00	454.00	454.00	557.00
DOR Professional Fees	45.00	45.00	45.00	45.00	45.00
Individual Service Fee	71.00	71.00	71.00	71.00	71.00
Company Service Fee	13.00	13.00	13.00	13.00	13.00
Attempted Service Fee	49.00	49.00	49.00	49.00	49.00
Business Name Search Fee	20.00	20.00	20.00	20.00	20.00
Company Search Fee	25.00	25.00	25.00	25.00	25.00
Warrant Prof Fees	56.00	56.00	114.00	114.00	136.00
Warrant Filing Fee	17.30	17.30	17.30	17.30	17.30
Warrant Sheriff's Fees	198.10	198.10	198.10	198.10	198.10
Distance Fee per Km	0.70	0.70	0.70	0.70	0.70
SOE Filing Fee (incl hearing)	101.20	101.20	101.20	101.20	101.20
SOE Professional Fee	58.00	58.00	138.00	138.00	167.00
SOE Service Fee	71.00	71.00	71.00	71.00	71.00
Certificate Costs (item 19)	48.00	48.00	86.00	86.00	101.00
Certificate Costs (item 19) (X 2)	96.00	96.00	172.00	172.00	202.00

<b>FEES</b>	<b>7500.00 to 10000.00</b>	<b>10000.01 to 19999.99</b>	<b>20000.00 to 39999.99</b>	<b>* 40000.00 to 69999.99</b>	<b>70000.00 or Over</b>
<b>Filing Fee</b>	307.80	468.20	468.20	702.30	702.30
<b>DOR Filing Fee</b>	43.40	43.40	43.40	43.40	43.40
<b>Complaint Professional Costs</b>	669.00	669.00	831.00	1001.00	1196.00
<b>DOR Professional Fees</b>	45.00	45.00	45.00	45.00	45.00
<b>Individual Service Fee</b>	71.00	71.00	71.00	71.00	71.00
<b>Company Service Fee</b>	13.00	13.00	13.00	13.00	13.00
<b>Attempted Service Fee</b>	49.00	49.00	49.00	49.00	49.00
<b>Business Name Search Fee</b>	20.00	20.00	20.00	20.00	20.00
<b>Company Search Fee</b>	25.00	25.00	25.00	25.00	25.00
<b>Warrant Prof Fees</b>	171.00	171.00	214.00	257.00	301.00
<b>Warrant Filing Fee</b>	17.30	17.30	17.30	17.30	17.30
<b>Warrant Sheriff's Fees</b>	198.10	198.10	198.10	198.10	198.10
<b>Distance Fee per Km</b>	0.70	0.70	0.70	0.70	0.70
<b>SOE Filing Fee (incl hearing)</b>	101.20	101.20	101.20	101.20	101.20
<b>SOE Professional Fees</b>	183.00	183.00	232.00	281.00	328.00
<b>SOE Service Fee</b>	71.00	71.00	71.00	71.00	71.00
<b>Certificate (item 19)</b>	121.00	121.00	151.00	177.00	214.00
<b>Certificate Costs (item 19) (X 2)</b>	242.00	242.00	302.00	354.00	428.00

\* Complaint filing fee for complaint amount of exactly \$40,000 attracts a filing fee of \$468.20

These fees are the same as those for unliquidated claims except for the DOR filing fee, which is \$43.40 for unliquidated matters & the filing fee & Professional costs are set at the highest '70000.00 or Over' column.

TCS - 'Litigation Guardian' Software Users will need to update their fee tables. To do this log on to Litigation Guardian as a 'MANAGER' or 'MASTER', select the Maintenance Menu and the 'Edit Fee Table' option. Modify each fee by double clicking on it and then typing in the new amount from the above table. Use either the 'Browse' button or the navigational arrows to move between the different scales.

If you have any questions in relation to this please do not hesitate to contact me via email at [mcvtechnology@justice.vic.gov.au](mailto:mcvtechnology@justice.vic.gov.au)

**Eddie Dolceamore**  
Information Technology Coordinator  
Magistrates' Court of Victoria