



Magistrates' Court
Victoria

Practice Direction

No. 4 of 2006 (Amended)

COURT 1 PROTOCOL

The Chief Magistrate issues this Practice Direction pursuant to section 16A of the *Magistrates' Court Act* 1989.

This direction replaces Direction 7 of 2004 and **commences 1 July 2006**. Specifically, it changes the callover time to 11 am.

The following directions will apply to all matters listed in Court 1 at Melbourne Magistrates' Court:

1. Custody Centre to fax list for Court 1 to Prosecutor, OPP and Victoria Legal Aid by 8.00 am.
2. Court 1 clerk to be in court from 9.00 am.
3. A police prosecutor to be in attendance in Court 1 from 9.00 am and an OPP prosecutor from 9.30 am to liaise with informants and practitioners.
4. Persons in custody wishing to see a legal aid solicitor to be available to be seen in the interview booths on the ground floor from 9.00 am to 10.00 am.
5. Informants with overnight remands to attend court not later than 9.30 am with 2 copies of the remand brief.
6. Practitioners with matters in Court 1 to complete an "attendance slip" and provide it to the **Court 1** clerk not later than 9.50 am.
7. After 10.00 am ground floor interview booths to be used by all practitioners for visits of no more than 10 minutes duration. Subject to availability of Custody Centre staff longer conferences to be conducted at the Melbourne Custody Centre.
8. Matters not finalised to be called over at 11.00 am. All practitioners are required to attend.
9. Re late remands: Informants must have all necessary documents lodged with the court and the defendant lodged in the Custody Centre prior to 4.00 pm if the matter is to proceed before a magistrate that day.
10. All matters must be ready to commence by 4.30 pm.
11. The court will not sit past 5.00 pm except in exceptional circumstances.

This Practice Direction becomes effective 1 July 2006.

IAN L GRAY
Chief Magistrate
9 June 2006