

REPLACED BY PRACTICE DIRECTION No 4 of 2006



Magistrates' Court
Victoria

Practice Direction

No. 7 of 2004

COURT 1 PROTOCOL

The Chief Magistrate issues this practice direction pursuant to section 16A of the *Magistrates Court Act* 1989

This direction replaces direction 2 of 2001 and commences 1 October 2004.

The following directions will apply to all matters listed in court 1 at Melbourne Magistrates Court.

1. Custody Centre to fax list for court 1 to Prosecutor, OPP and LIV by 8.00 a.m.
2. Court 1 clerk to be in court from 9.00 a.m.
3. A police prosecutor to be in attendance in court 1 from 9.00 a.m. and an OPP prosecutor from 9.30am to liaise with informants and practitioners.
4. Persons in custody wishing to see a legal aid solicitor to be available to be seen in the interview booths on the ground floor from 9.00 a.m. to 10.00 a.m.
5. Informants with overnight remands to attend court not later than 9.30 a.m. with 2 copies of the remand brief.
6. Practitioners with matters in court 1 to complete an "attendance slip" and provide it to the **court 1** clerk not later than 9.50 a.m.
7. After 10.00 a.m. ground floor interview booths to be used by all practitioners for visits of no more than 10 minutes duration. Subject to availability of custody centre staff Longer conferences to be conducted at the Melbourne Custody Centre.

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8. Matters not finalised to be called over at 12.00pm. All practitioners are required to attend.
9. Re late remands: Informants must have all necessary documents lodged with the court and the defendant lodged in the Custody Centre prior to 4.00 p.m. if the matter is to proceed before a magistrate that day.
10. All matters must be ready to commence by 4.30 p.m.
11. The court will not sit past 5.00 p.m. except in exceptional circumstances.

IAN L GRAY
Chief Magistrate

16th September, 2004