

FOR CLAIMS UNDER \$20,000

MAGISTRATES' COURT OF VICTORIA
AT MELBOURNE
INDUSTRIAL DIVISION

Court Case Number:

BETWEEN

Of: *(address)*

Employee

AND

Of: *(address)*

Employer

SMALL CLAIM
RESPONSE TO COUNTERCLAIM

TO THE EMPLOYER

AND

TO THE REGISTRAR OF THE MAGISTRATES' COURT AT MELBOURNE

TAKE NOTICE that the Employee's "Response to Counterclaim" is attached

EMPLOYEE DETAILS

Employer	Name:
	Address: Postcode:
Address for service	Address for service of court documents: Postcode:
Contact details of Employee	Telephone during business hours: ()
	Mobile Telephone:
	Fax Number: ()
	Email Address:

DETAILS OF EMPLOYEE'S REPRESENTATIVE (if any)

Is anyone representing you?

If you intend to seek to be represented, please provide details:

- Union
- Solicitor
- Other representative

Contact details of representative (if any)

Name:

Address:

Postcode:

Work telephone: ()

Fax Number: ()

Email Address:

RESPONSE TO COUNTERCLAIM

Please set out your reply in numbered consecutive paragraphs with all the material facts relied on for your Response to Counterclaim, including particulars of every fact or matter.

These paragraphs should correspond to the number of the paragraphs written in the Counterclaim.

1.

THE HEARING

If this matter proceeds to a hearing before the Court parties may only be legally represented with the permission of the Court.

Yes No

Signature and printed name of the Employee:

Date: / /