

AFFIDAVIT/DECLARATION OF SERVICE OF FORM 46A SUMMONS

IN THE MAGISTRATES' COURT
OF VICTORIA
AT

Court Number: _____

BETWEEN

Plaintiff

OF:

And

Defendant

OF

Date of Document _____
Filed on behalf of: _____
Australian lawyer name: _____ Code: _____
Address: _____ Telephone: _____
Reference _____

I _____
(full name of person serving document) (occupation)

of (address) _____

make oath and say/declare that/affirm and say I served a true copy of the Summons on

_____ by
(name of person served)

* leaving it with *him/her personally at _____
(address)

* delivering it to *his/her place of residence to _____
(name of person given document)
a person apparently above the age of 16 years and residing there at
(address) _____

* delivering it to *his/her place of business at _____
(address)
to (Name of person given document) _____
a person apparently above the age of 16 years and apparently in charge of that business or employed in
the office of that business.

* Posting it by prepaid ordinary post at (address) _____
addressed to *him/her at *his/her address for service at

* Leaving it at/*sending it by post to the registered office of the corporation at
(address of registered office) _____

on _____ the _____ day of _____, _____ at _____ a.m/p.m.
(Day) (Date) (Month) (Year) (Time)

* Delete if not applicable

*[for affidavits] The contents of this affidavit are true and correct and I make it knowing that a person making a false affidavit may be prosecuted for the offence of perjury.

*[for statutory declarations] I declare that the contents of this statutory declaration are true and correct and I make it knowing that making a statutory declaration that I know to be untrue is an offence.

*SWORN/ DECLARED/ AFFIRMED AT

in the State of Victoria on
(date)

Signature of person making affidavit:

Before me: _____

(Name and address in legible writing, typing or stamp)

*authorised under section 19(1) of the **Oaths and Affirmations Act 2018** to take an affidavit.

*authorised under section 30(2) of the **Oaths and Affirmations Act 2018** to witness the signing of a statutory declaration.

* *Delete if not applicable*