

Form 34A
COMMITTAL CHECKLIST

COMMITTAL DETAILS	<input type="checkbox"/> Is competence to give sworn evidence in issue?.....
Name of accused.....	<input type="checkbox"/> Is a ground rules hearing required?.....
Court reference no.....	
Related proceedings	Protected witnesses
<input type="checkbox"/> Are there any related proceedings?.....	<input type="checkbox"/> Name of witness(es).....
<input type="checkbox"/> If yes, state court reference no., names of parties and how related.....	<input type="checkbox"/> Category of protection.....
.....	<input type="checkbox"/> Application for closed court?.....
.....	SPECIAL ARRANGEMENTS
Family Violence	Interpreters
<input type="checkbox"/> Do the charges in this matter relate to family violence?	<input type="checkbox"/> Name of witness(es).....
	<input type="checkbox"/> Language(s).....
LEGAL REPRESENTATION	Remote facilities/ video conferencing/ other alternative arrangement
<input type="checkbox"/> Accused's solicitors.....	<input type="checkbox"/> Name of witness(es).....
<input type="checkbox"/> Accused's barrister who will appear at the committal hearing.....	<input type="checkbox"/> Arrangement(s).....
	<input type="checkbox"/> Have the facilities been booked?.....
Funding	Technology requirements
<input type="checkbox"/> Are there any issues in relation to funding?	<input type="checkbox"/> What equipment is required, eg DVD etc?
.....	
Self-represented accused	DISCLOSURE ISSUES
<input type="checkbox"/> Is the accused self represented?	<input type="checkbox"/> Has the accused sought additional material from the prosecution which has not yet been provided?.....
Cross examination of protected witness(es)	<input type="checkbox"/> What is outstanding and when will it be served?.....
<input type="checkbox"/> Has an order been made for VLA representation?.....
<input type="checkbox"/> If yes, has VLA confirmed representation?..	S 18 of EVIDENCE ACT 2008
.....	<input type="checkbox"/> Does s 18 potentially apply to any witness?.....
Prosecution	<input type="checkbox"/> If yes, what are the witness(es)' name(s)?..
<input type="checkbox"/> Prosecutor who will prosecute at the committal hearing.....
WITNESSES	LEGAL ISSUES
<input type="checkbox"/> Total number of witnesses.....	<input type="checkbox"/> Is it anticipated that preliminary legal submissions and/or rulings will need to be made?.....
<input type="checkbox"/> Has witness availability been confirmed for the listing period?.....	<input type="checkbox"/> If yes, what are the issues?.....
.....
Child witness(es) / cognitively impaired witness(es)	<input type="checkbox"/> How long is it expected to take?.....
<input type="checkbox"/> Name of witness(es).....	<input type="checkbox"/> Are there any other issues which may affect the hearing? (s 128 of the Evidence Act 2008, etc).....
.....
<input type="checkbox"/> Date(s) of birth.....	
What, if any, support has been arranged?	
<input type="checkbox"/> Child Witness Service.....	
<input type="checkbox"/> Witness Assistance Service.....	
<input type="checkbox"/> Other.....	Estimated length of hearing? days