Personal safety intervention order

mention & directions hearing checklist

For use in applications made under the *personal safety intervention orders act 2010*

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| **For completion by legal representatives, police representative or the judiciary** |

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| **In the Magistrates’ Court at** | **Case No**  |
|  |
| **Applicant** |       |
| **Applicant’s lawyer or police representative** |       |
| **Affected Person** |  |
| **Affected Person’s lawyer** |  |
| **Respondent** |  |
| **Respondent’s lawyer** |  |
|  |
| **Application adjourned from:** | [ ]  Mention to Mention | [ ]  Mention to Directions Hearing  | [ ]  Directions Hearing to Contest |
| **Unsuitable dates:** |       |

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| **Issues in dispute** |  | **Hearing requirements** |
| **[ ]**  | Factual argument |  | **Duration:** |       |
| **[ ]**  | Conditions of the order |  | **Interpreter for:** | [ ]  Affected Person |  **Language:**  |       |
| **[ ]**  | Effect of the order on firearms licence |  |  | [ ]  Respondent |  **Language:**  |       |
|  | **Remote witness facility required:** | [ ]  Yes [ ]  No |

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| **Witnesses proposed to be called at next hearing** |
| **Number of witnesses to be called by:** | **Applicant:** |       | **Respondent:** |       |
| **Names of witnesses:** |  |  |
|       |  |       |
|       |  |       |

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| **Other proceedings** |
| **Other relevant proceedings:** | [ ]  Criminal [ ]  Civil [ ]  VCAT [ ]  Other:       |
| **Provide particulars (including next date):** |       |

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| **Mediation** |
| **Have parties been assessed by a Dispute Settlement Assessment Officer for mediation?** | [ ]  Yes [ ]  No |
| **Was the matter suitable for mediation?**  | [ ]  Yes [ ]  No |
| **Was mediation held?**  | [ ]  Yes [ ]  No |
|  | **If yes, what was the result?** |       |

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| **Procedural orders sought** |
| **[ ]**  | Summary of allegations (x3) to be filed by: |       |
| **[ ]**  | Respondent’s reply to summary of allegations (x3) to be filed by: |       |
| **[ ]**  | Applicant witness summaries/ statements/ copy exhibits (x3) to be filed by: |       |
| **[ ]**  | Respondent witness summaries/ statements/ copy exhibits (x3) to be filed by: |       |

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| **Notes** |
| **Other relevant issues including reason for adjournment:** |       |

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| **Signed by or on behalf of the parties:** |
| **Applicant, lawyer or police representative**  |       | **Date** |       |
| **Affected Person or lawyer** |       | **Date** |       |
| **Respondent or lawyer** |       | **Date** |       |