Personal safety intervention order

mention & directions hearing checklist

For use in applications made under the *personal safety intervention orders act 2010*

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| **For completion by legal representatives, police representative or the judiciary** |

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| --- | --- | --- | --- |
| **In the Magistrates’ Court at** | | **Case No** | |
|  | | | |
| **Applicant** | |  | |
| **Applicant’s lawyer or police representative** | |  | |
| **Affected Person** | |  | |
| **Affected Person’s lawyer** | |  | |
| **Respondent** | |  | |
| **Respondent’s lawyer** | |  | |
|  | | | |
| **Application adjourned from:** | Mention to Mention | Mention to Directions Hearing | Directions Hearing to Contest |
| **Unsuitable dates:** |  | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Issues in dispute** | |  | **Hearing requirements** | | | |
|  | Factual argument |  | **Duration:** |  | | |
|  | Conditions of the order |  | **Interpreter for:** | Affected Person | **Language:** |  |
|  | Effect of the order on firearms licence |  |  | Respondent | **Language:** |  |
|  | | | **Remote witness facility required:** | | | Yes  No |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Witnesses proposed to be called at next hearing** | | | | | |
| **Number of witnesses to be called by:** | | **Applicant:** |  | **Respondent:** |  |
| **Names of witnesses:** |  |  | | | |
|  |  |  | | | |
|  |  |  | | | |

|  |  |
| --- | --- |
| **Other proceedings** | |
| **Other relevant proceedings:** | Criminal  Civil  VCAT  Other: |
| **Provide particulars (including next date):** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Mediation** | | | |
| **Have parties been assessed by a Dispute Settlement Assessment Officer for mediation?** | | | Yes  No |
| **Was the matter suitable for mediation?** | | Yes  No | |
| **Was mediation held?** | | Yes  No | |
|  | **If yes, what was the result?** |  | |

|  |  |  |
| --- | --- | --- |
| **Procedural orders sought** | | |
|  | Summary of allegations (x3) to be filed by: |  |
|  | Respondent’s reply to summary of allegations (x3) to be filed by: |  |
|  | Applicant witness summaries/ statements/ copy exhibits (x3) to be filed by: |  |
|  | Respondent witness summaries/ statements/ copy exhibits (x3) to be filed by: |  |

|  |  |
| --- | --- |
| **Notes** | |
| **Other relevant issues including reason for adjournment:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Signed by or on behalf of the parties:** | | | |
| **Applicant, lawyer or police representative** |  | **Date** |  |
| **Affected Person or lawyer** |  | **Date** |  |
| **Respondent or lawyer** |  | **Date** |  |