

**FEDERAL JURISDICTION PROCEEDINGS**

**ANNEXURE – APPLICATIONS FOR OWNERS CORPORATIONS MATTERS**

**WHO SHOULD USE THIS FORM?**

This form should be used if a federal jurisdiction application to the Magistrates’ Court is being made, and the matter relates to a section of relates to a section of the following Acts (select all that apply):

Owners Corporation Act

Company Titles (Home Units) Act 2013

Subdivision Act 1988

Other, please specify

This form **must** accompany the “Form 10A” and filed together with relevant supporting documentation.

**APPLICATION INFORMATION – TO BE COMPLETED BY APPLICANT**

1. **APPLICANT INFORMATION**

Please indicate in what capacity you bring this claim:

A lot owner or former lot owner of an owners corporation

A shareholder or former shareholder of a service company or company title corporation

An occupier or former occupier of a lot or unit

A service company/ a company title corporation/ other company (e.g. Pty Ltd)

A manager or former manager of an owners corporation

The mortgagee of a lot or unit

Other, please specify

1. **PREMISES DETAILS**

Please indicate the premises, lot(s) or unit(s) that are subject of the dispute

Owners Corporation, enter Registered Number

Service Company, enter ACN

Company Title Corporation, enter ACN

**Provide the address of the premises below:**

1. **APPLICATION DETAILS**

**If the applicant is an owners corporation, is there an ordinary resolution in support of this application?**

Yes

No

**Is the application for the recovery of fees?**

Yes

No

**If Yes –** **has the procedure in ss 31 and 32 of the Owners Corporation Act 2006 been followed?**

No – this application will be rejected on the basis the procedure in ss 31 and 32 has not been followed

Yes – complete the dates below:

Date of fee notice Date of final notice

/ /

/ /

**Is the application about a breach of the Owners Corporation Act, regulations, or rules?**

Yes

No

**Has the owners corporation given any notices under Part 10 of the Owners Corporations Act?**

Yes

No

1. **SUPPORTING DOCUMENTATION**

**The following documentation must be attached to this application:**

**If the respondent is an individual trading under a business name**

An extract of the respondent’s business name showing the address for service of documents. Business Name Extracts may be obtained at [www.asic.gov.au](http://www.asic.gov.au)

**If the respondent is a company**

An ASIC extract showing the address of the Registered Office of the company. Company Extracts may be obtained at [www.asic.gov.au](http://www.asic.gov.au)