**Form 13E – Hearing Readiness Certificate**

Rule 13.06(1)(a)

**HEARING READINESS CERTIFICATE**

IN THE MAGISTRATES’ COURT Court Number

OF VICTORIA AT MELBOURNE

INDUSTRIAL DIVISION

BETWEEN Plaintiff

*(full name)*

OF

*(address)*

and

Defendant

*(full name)*

OF

*(address of defendant)*

**HEARING COUNSEL**

Plaintiff:

Defendant:

Third party:

**INSTRUCTING LAWYERS**

Plaintiff:

Defendant:

Third party:

**HEARING ESTIMATE**

What is the agreed hearing estimate? *(insert number of days)*

Is there any pre-hearing legal argument required?

Yes  No

What is the pre-hearing legal argument duration?

*(insert text)*

What is the nature of the legal argument?

*(insert text)*

**PRIORITY LISTING FACTORS**

Are there any priority listing factors that apply to this matter?

Yes  No

If Yes, which priority listing factors apply:

Previously "not-reached"

Other *(please provide details)*

**RESOLUTION DISCUSSIONS**

Have all reasonable efforts been made to seek resolution in this proceeding?

Yes  No

**DISCOVERY**

Are there any outstanding matters concerning discovery?

Yes  No

If Yes, provide details of the material or issues outstanding

**SUBPOENAS**

Are there any documents that are to be produced at the trial that will need to be the subject of a subpoena?

Yes  No

If Yes, which documents will need to be the subject of a subpoena?

**HEARING**

Has the Court Book (or list of documents) been filed?

Yes  No

Are there witness availability issues?

Yes  No

If yes, specify witness, unavailable dates and reason for unavailability:

**Plaintiff expert witnesses**

Does the plaintiff propose to call any expert witness?

Yes  No

Has the plaintiff filed and served expert witness statements?

Yes  No  Still to be filed

Name of expert witness or names of expert witnesses:

**Defendant expert witnesses**

Does the defendant propose to call any expert witness?

Yes  No

Has the defendant filed and served expert witness statements?

Yes  No  Still to be filed

Name of expert witness or names of expert witnesses:

**Third party expert witnesses**

Does the third party propose to call any expert witness?

Yes  No

Has the plaintiff filed and served expert witness statements?

Yes  No  Still to be filed

Name of expert witness or names of expert witnesses:      

**INTERPRETERS**

**Plaintiff interpreters**

Does the plaintiff require an interpreter?

Yes  No

If Yes, which language is to be interpreted:

**Defendant interpreters**

Does the defendant require an interpreter?

Yes  No

If Yes, which language is to be interpreted:

**Third party interpreters**

Does the third party require an interpreter?

Yes  No

If Yes, which language is to be interpreted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed by

**ENDORSEMENT**

**Plaintiff endorsement**

The hearing is ready to proceed on 14 days' notice of a hearing date.

Yes  No

Name of plaintiff’s Australian lawyer/\*self-represented litigant:

Dated:

**Defendant endorsement**

The hearing is ready to proceed on 14 days' notice of a hearing date.

Yes  No

Name of defendant’s Australian lawyer/\*self-represented litigant:

Dated:

**Third party endorsement**

The hearing is ready to proceed on 14 days' notice of a nominated hearing date.

Yes  No

Name of third-party’s Australian lawyer/\*self-represented litigant:

Dated:

\* Delete if inapplicable

Dated:

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(Add full names of Magistrates)